



Dr. Kirk Nicholas
Superintendent

Governing Board Members
Mr. David Pombo, President – Mr. Matthew D. Balzarini, Clerk
Mr. Colin Clements – Ms. Anne Goodrich – Ms. Sharon Lampel

Committee Meeting Agenda

District Office, Board Room
111 S. De Anza Blvd., Mountain House, CA 95391
Tuesday, March 28, 2017
6:30 P.M. - Facilities Committee Meeting

- I. Call to order at _____ P.M.
- II. Roll call : David Pombo, Chair _____; Colin Clements, Board Member _____; Alvina Keyser, CBO-Staff _____; Jimmy LeGrande, DMOT-Staff _____; Airika Smith-Payne, Community Member _____; Lisa Boulais, Community Member _____
- III. Receiving of Public Comments
- IV. Presentations:
 - a. Job Description on Aquatic Director by A. Ted Miller, Director-HR
- V. Facility Use Update
 - a. Facility Use Minutes, 2/21/2017page 2 and 3
 - b. Finance Reportpage 4
 - c. Facility Usage Reports from 02/17/2017 to 03/16/2017 page 5 to 11
 - d. Denied Applications
 - e. Reimbursement to Organization(s)
- VI. Information and Discussion Items
 - a. Facility Use Handbook
 - i. High School-Swimming Pool
 - ii. High School-Tennis Court – Draft Fees page 12
 - b. Maximum Occupancy Chart - of Facility Use Rental Policy Handbook page 13
 - c. Bethany/Questa Elementary concerns
 - d. Summer Use
- VII. Action Items
- VIII. Future Agenda Topics and Meeting Date
- IX. Adjournment of the Facilities Committee Meeting of the Lammersville Unified School District, March 28, 2017 at _____ P.M.

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LAMMERSVILLE
Unified School District

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Committee Meeting Minutes

District Office, Board Room

111 S. De Anza Blvd., Mountain House, CA 95391

February 21, 2017

6:30 P.M. – Facilities Committee Meeting

- I. Call to order a 6:32 P.M.
- II. Facilities Committee Members present included: David Pombo, Colin Clements, Alvina Keyser, James LeGrande, Airika Smith-Payne, and Lisa Boulais were present.
- III. Receiving Public Comments: No public comments.
- IV. Presentation
 - a. District Facility Needs and Challenges by Dr. Nicholas, District Superintendent – Dr. Nicholas shared updates on building schools in the 21st century. He informed how the Mello-Roos Taxes, Community Facilities District (CFD), State Matching Funds, Developer Fees, Shortfall Funding, Mitigation Agreement, Community Master Plan, and Exhibit B are all part of how the schools get funding. The presentation also had the on-going and future projects for Lammersville Unified. Dr. Nicholas explained the challenges we have as the Mitigation agreements are written in the favor of the developer and they see the world differently than a school district, the developers look for profit and we want to build the greatest school district in the history of the world, help children and make the community proud. It becomes difficult with this conflict to build state-of-art schools when the funding mechanism given to us does not generate the money. We have four more schools to build.
- V. Facility Use Update
 - a. Facility Use Minutes, 1/26/2017 enclosed were presented in the February 15, 2017 Board Meeting and distributed to the committee.
 - b. The Facility Committee recommended Amendment #2 to create a Tier 1A for Foundations, Boosters, and PTA Groups and was approved by the board on 2/15/17.
 - c. Facility Usage Reports from 01/21/2017 to 02/16/2017 – The reports continue to show that the multi-purpose rooms at all K-8 school sites are heavily used. The reports also projected the usage by tiers by school sites.
 - d. Finance Report – The finance report showed a negative of \$80.85 at Lammersville. Ms. Alvina Keyser will research the issue. Ms. Boulais had a question on how the revenue collected is utilized and Ms. Keyser reassured that the revenue collected are earmarked towards the maintenance and upkeep of the facilities. Proposals to spend are presented to the Committee for approval. Mr. Clements also raised a question on how the revenue collected was less than the expenses for high school, Ms. Keyser explained that the high school is primarily used by the school and they are not charged for usage.
 - e. Denied Applications –
For lack of district coverage:
 1. Ndokwa Association-Tier 3 for Altamont Elementary – Approved for Questa Elementary
 - f. Reimbursement to Organization(s)
 1. Mountain House Little League was provided a refund due to rain and poor field conditions for Altamont non-use 2/7 and 2/9 for \$20.00.
 2. Refund of Security Deposits to Alarippu Dance School, Tamils Group, Mountain House Malayalee Association and MHAAA (Chinese Group), \$200.00 each
- VI. Information and Discussion Items
 - a. Facility Use Handbook
 - i. **High School-Swimming Pool** – Ms. Keyser mentioned discussions were held in a cabinet meetings regarding the high school swimming pool and requested the Director of HR Ted Miller to share his draft for an Aquatic Director position as proposed by Principal Ben Fobert

in the last committee meeting. Ms. Keyser stated that a decision is not yet made in regards to the swimming pool where Mountain House Community Services District will be involved or we run the pool similar to other facilities. Mr. Ted Miller shared a draft job description they might be looking for and is tailored towards somebody who can facilitate the use of the facility and not tailored towards someone who will be working with the students in the capacity of teaching, physical education or coaching. He also shared that the discussions in the cabinet meetings were what the long term goals of the facility itself are and what we can do to make it more successful not only for our school but for our community too. There was also a suggestion that we may want to hire a high school physical education teacher working with students and who can also help facilitate the facility use before and after school. Mr. Miller said that we can go forward with what is best for the district; a certificated position for a physical education teacher position to coach the students and help with the use of facility or a classified position to manage and run the facility. Mr. Miller mentioned that Principal Ben Fobert recommends a hybrid position, someone who can be a certificated teacher and also help with managing and facilitating the use of pool with programs for the community. Mr. Pombo and Ms. Boulais expressed that they agree with the Principal Fobert, but it might be difficult to find a person who can handle the hybrid position. The committee put forward that the priority would be towards a position that can facilitate the program and get the facility up and running.

- ii. **High School-Tennis Court** – The tennis courts are ready and in use, Ms. Keyser said that we will be submitting the rents for the usage of tennis courts in our next committee meeting. We will prepare an Amendment #3 to add the tennis courts to our Facility Hand Book Policy.
- b. **Maximum Occupancy Chart** – Attachment C (Pg.21) of Facility Use Handbook – Ms. Keyser said the District Office was questioned by the community/organizations that the number mentioned on the plaque issued by the Fire Marshall differed from the number mentioned on the Hand Book Policy. The committee agreed to revisit the numbers and proposed to mention 50% of the number issued by the Fire Marshall on the Handbook Policy for facility use. In regards for dining the committee would like a recommendation from Director of Maintenance, Jimmy LeGrande on the number of students/tables and proposal for number of people for facility rental use.

VII. Action Items – No actions taken.

VIII. Future Agenda Topics and Meeting Date: March 21, 2017 at 6:30 P.M.

- A. High School-Theatre: The committee agreed on working on a draft and getting it ready by the time the facility is completed.
- B. Ms. Airika Smith-Payne brought forward an issue at Bethany Elementary regarding organizations using and causing damage to tables owned by the school foundations without approval. Ms. Alvina said that we will look into the issue and address it. The check-in forms did not have the issue noted by the custodian.
- C. Summer Use – Mr. Jimmy LeGrande will work on the schedule for maintenance of the facility and will bring forward the dates to open for summer use. We are looking forward to open the calendar for summer on April 1st and June 15th for Fall applications.

IX. Adjournment of the Facilities Committee Meeting of the Lammersville Unified School District, February 21, 2017 at 8:04 p.m.

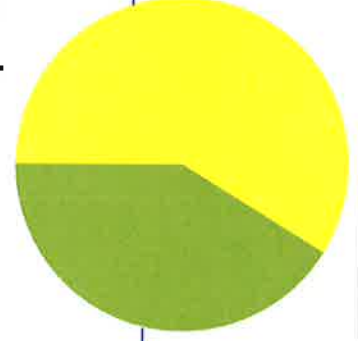
Lammersville Unified School District

Use of Facility Report

July 1, 2014-March 15, 2017

School Sites	Room	7/1/2016		2016-2017		Total Revenue To Date
		Beginning Balance	Revenue	Expense	Revenue	
Lammersville-9005	Field	\$0.00	\$576.00	\$0.00	\$576.00	\$576.00
Lammersville-9006	MPR	\$1,492.51	\$6,251.25	\$515.59	\$7,228.17	\$7,228.17
Lammersville-9007	MPR/K	\$0.00	\$248.50	\$329.35	-\$80.85	-\$80.85
Wicklund-9005	Field	\$250.00	\$170.00	\$0.00	\$420.00	\$420.00
Wicklund-9006	MPR	\$6,422.49	\$9,101.93	\$477.59	\$15,046.83	\$15,046.83
Wicklund-9008	CR	\$3,392.01	\$1,279.36	\$13.33	\$4,658.04	\$4,658.04
Bethany-9005	Field	\$1,837.50	\$3,132.50	\$352.14	\$4,617.86	\$4,617.86
Bethany-9006	MPR	\$12,433.81	\$10,374.85	\$2,162.50	\$20,646.16	\$20,646.16
Bethany-9008	CR	\$0.00	\$59.64	\$0.00	\$59.64	\$59.64
Questa-9005	Field	\$1,115.00	\$179.40	\$0.00	\$1,294.40	\$1,294.40
Questa-9006	MPR	\$13,779.55	\$9,887.79	\$2,593.35	\$21,073.99	\$21,073.99
Questa-9007	MPR/K	\$0.00	\$205.35	\$186.27	\$19.08	\$19.08
Questa-9008	CR	\$1,107.55	\$320.14	\$0.00	\$1,427.69	\$1,427.69
Altamont-9005	Field	\$2,584.00	\$2,070.00	\$0.00	\$4,654.00	\$4,654.00
Altamont-9006	MPR	\$5,949.97	\$13,265.69	\$2,598.79	\$16,616.87	\$16,616.87
Altamont-9008	CR	\$8,324.39	\$3,214.59	\$0.00	\$11,538.98	\$11,538.98
High School-9006	MPR	\$5,788.70	\$2,059.04	\$4,436.65	\$3,411.09	\$3,411.09
High School-9008	CR	\$10,944.77	\$312.38	\$0.00	\$11,257.15	\$11,257.15
High School-9009	SG	\$5,091.78	\$3,951.10	\$259.26	\$8,783.62	\$8,783.62
High School-9010	LG	\$7,205.99	\$3,858.44	\$1,147.64	\$9,916.79	\$9,916.79
High School-9015	Stadium	\$301.69	\$10,401.07	\$3,998.33	\$6,704.43	\$6,704.43
Total		\$88,210.71	\$80,919.02	\$19,070.79		
Total Carryover (Revenue-Exp)			\$61,848.23			\$150,058.94

Total Revenue - Expense



\$61,848.23 July 2016- March 2017

\$88,210.71 Carry Over July 2014- June 2016

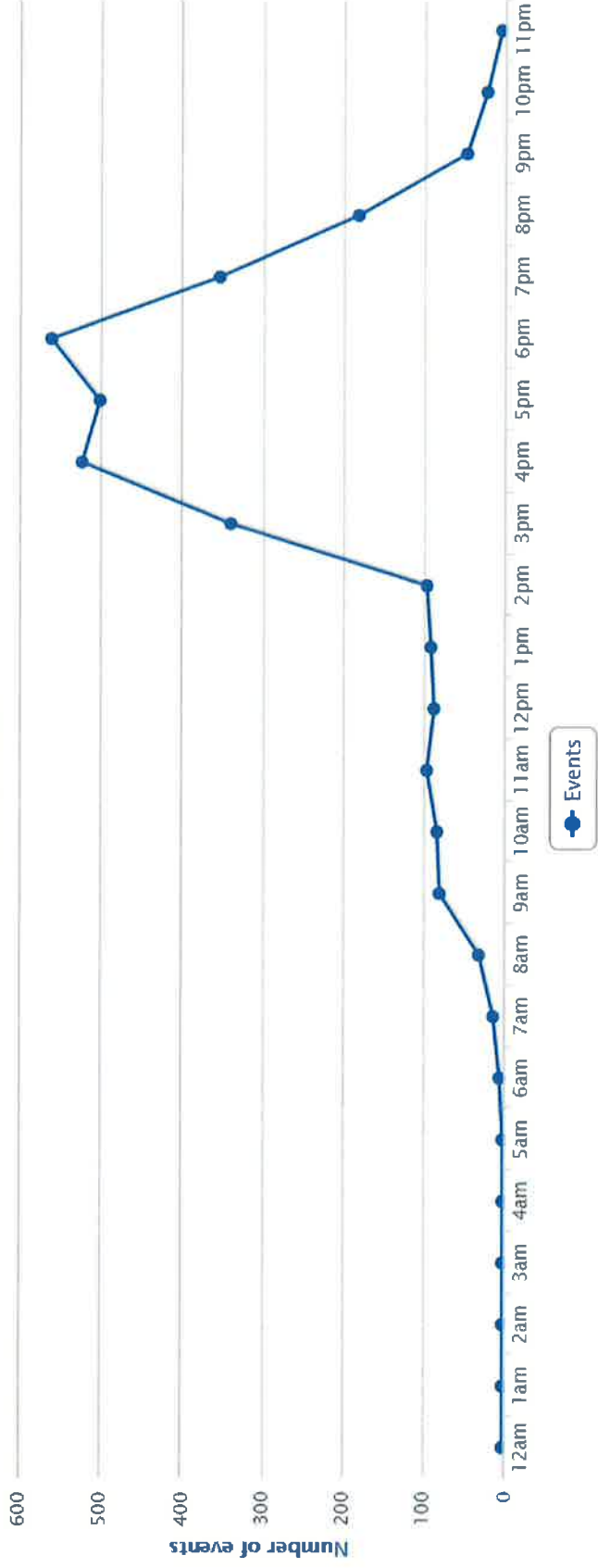
LAMMERSVILLE UNIFIED SCHOOL DISTRICT

Hourly Usage Report from 02/16/2017 to 03/17/2017

Hourly Usage Report

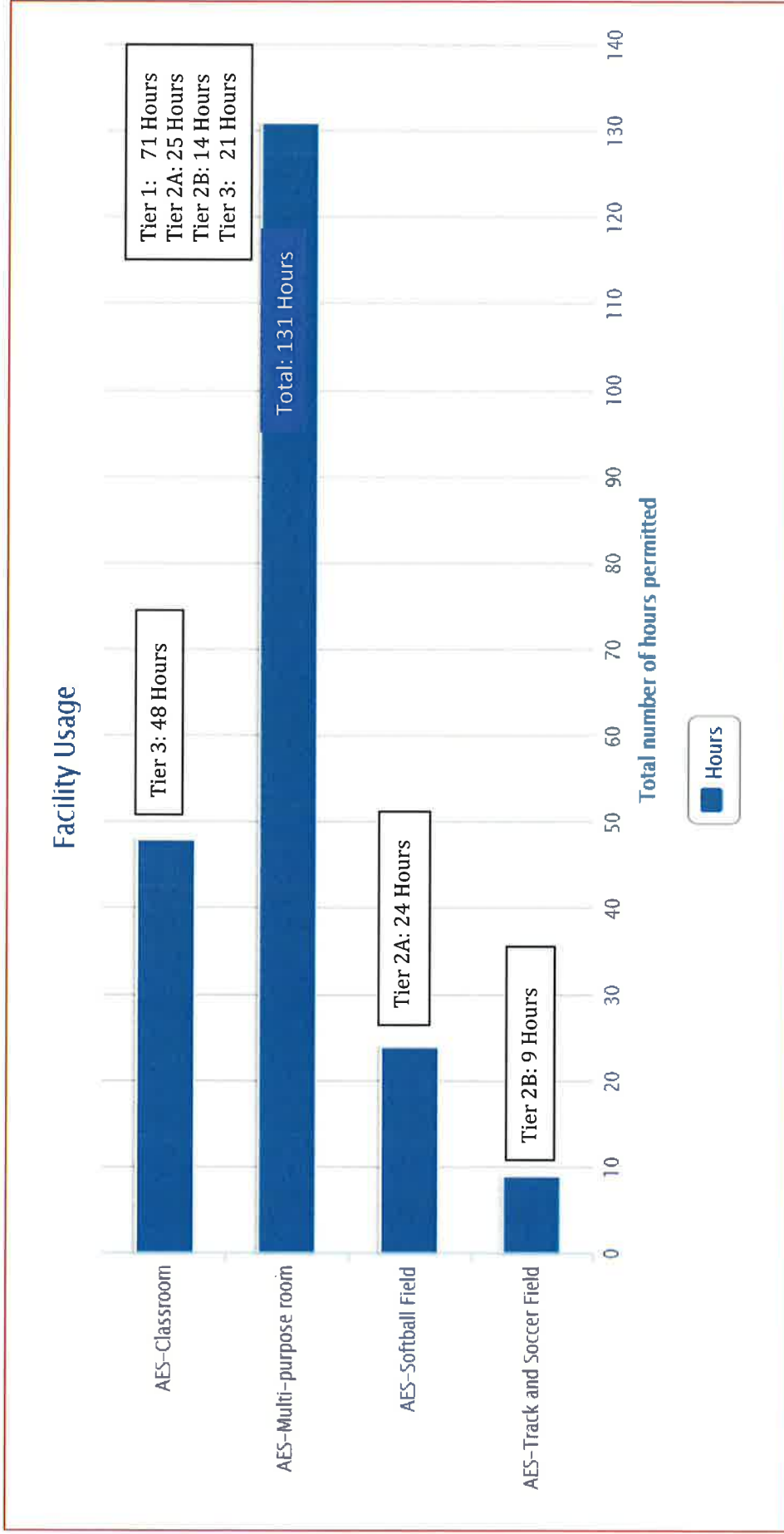
From: 2017-02-16 To: 2017-03-17 Site: All Sites Group: All Groups Status: All Statuses

Hourly Usage



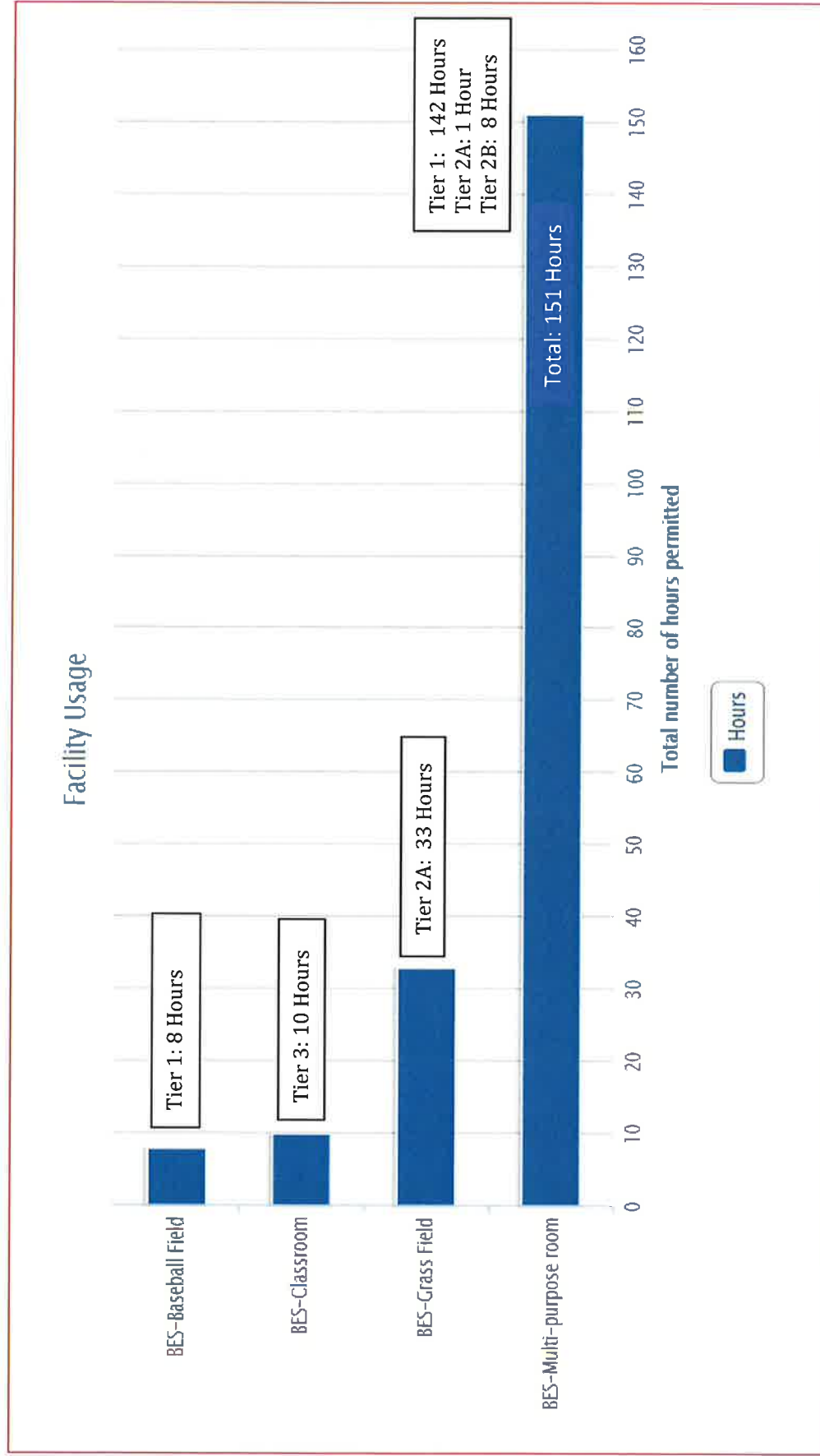
Altamont Elementary

Facility Usage Report from 02/16/2017 to 03/17/2017



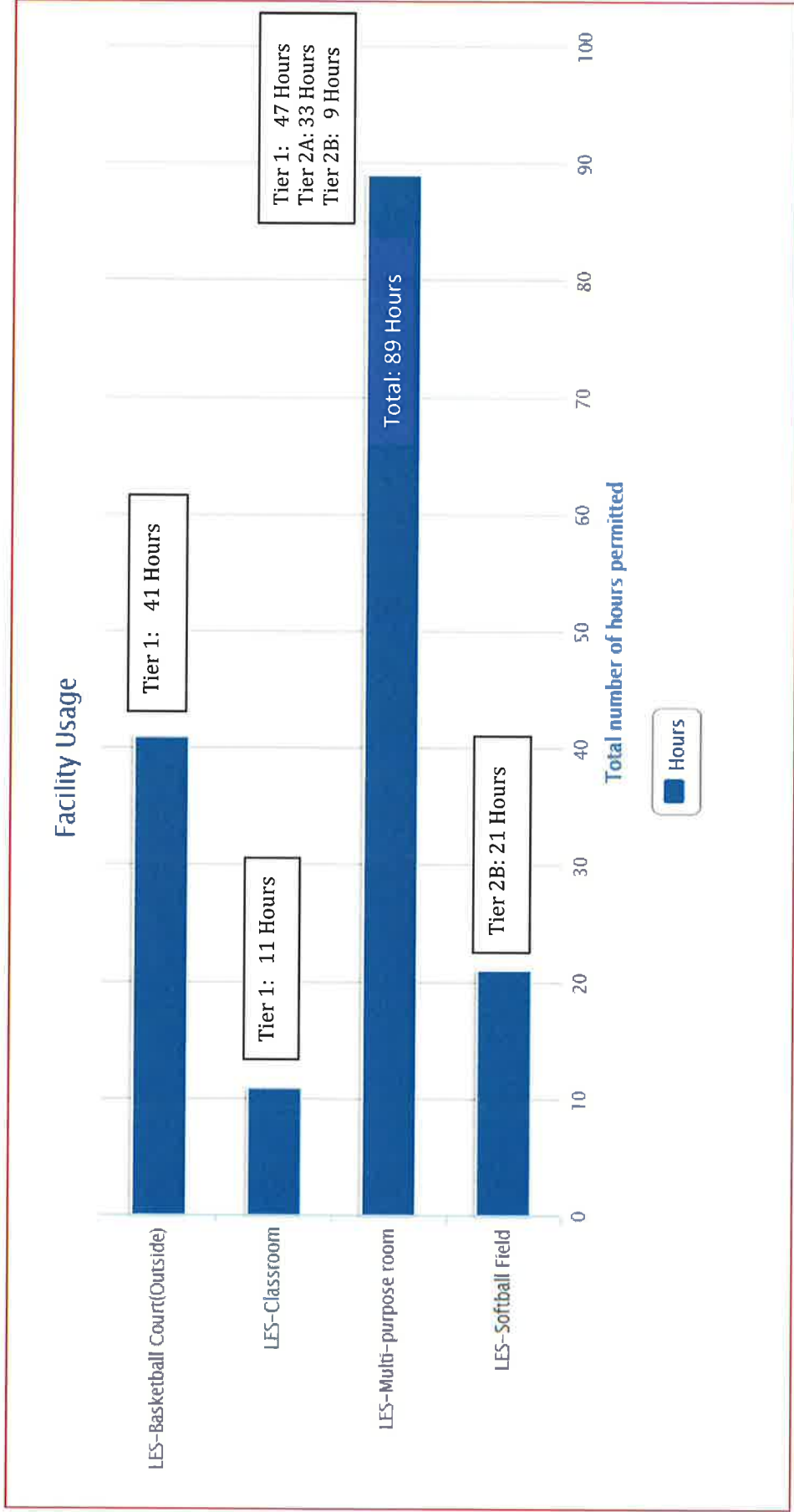
Bethany Elementary

Facility Usage Report from 02/16/2017 to 03/17/2017



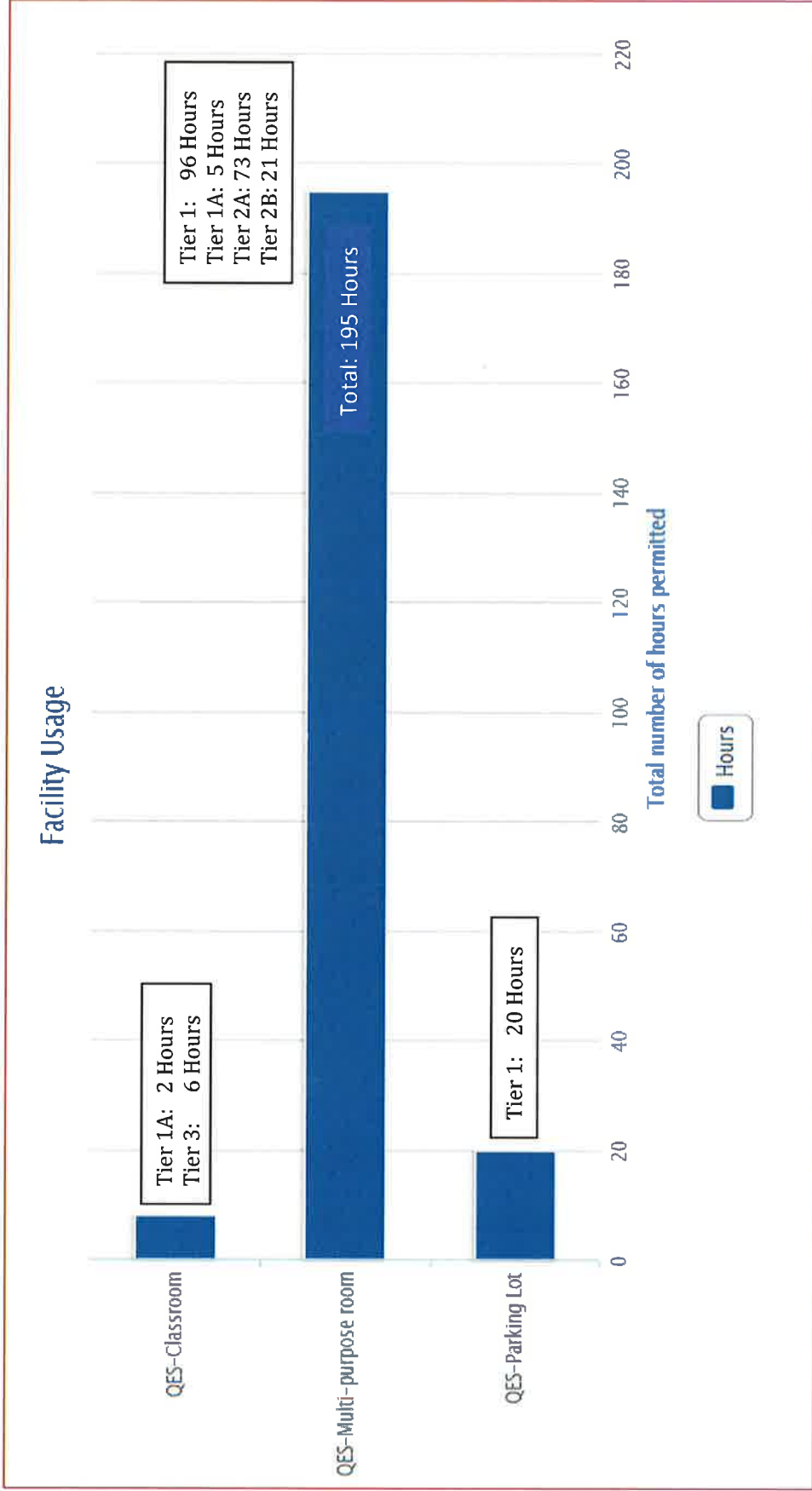
Lammersville Elementary

Facility Usage Report from 02/16/2017 to 03/17/2017



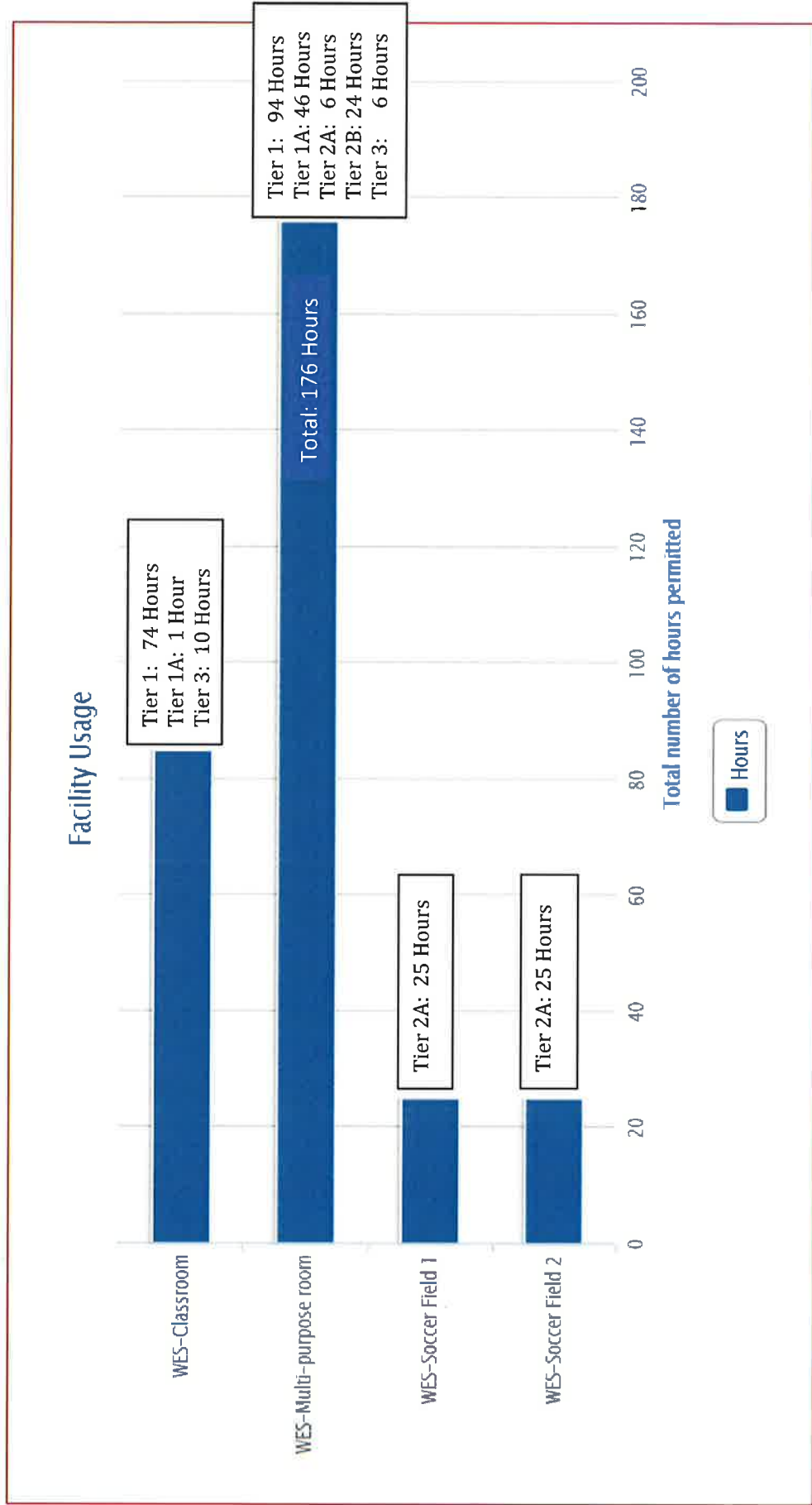
Questa Elementary

Facility Usage Report from 02/16/2017 to 03/17/2017



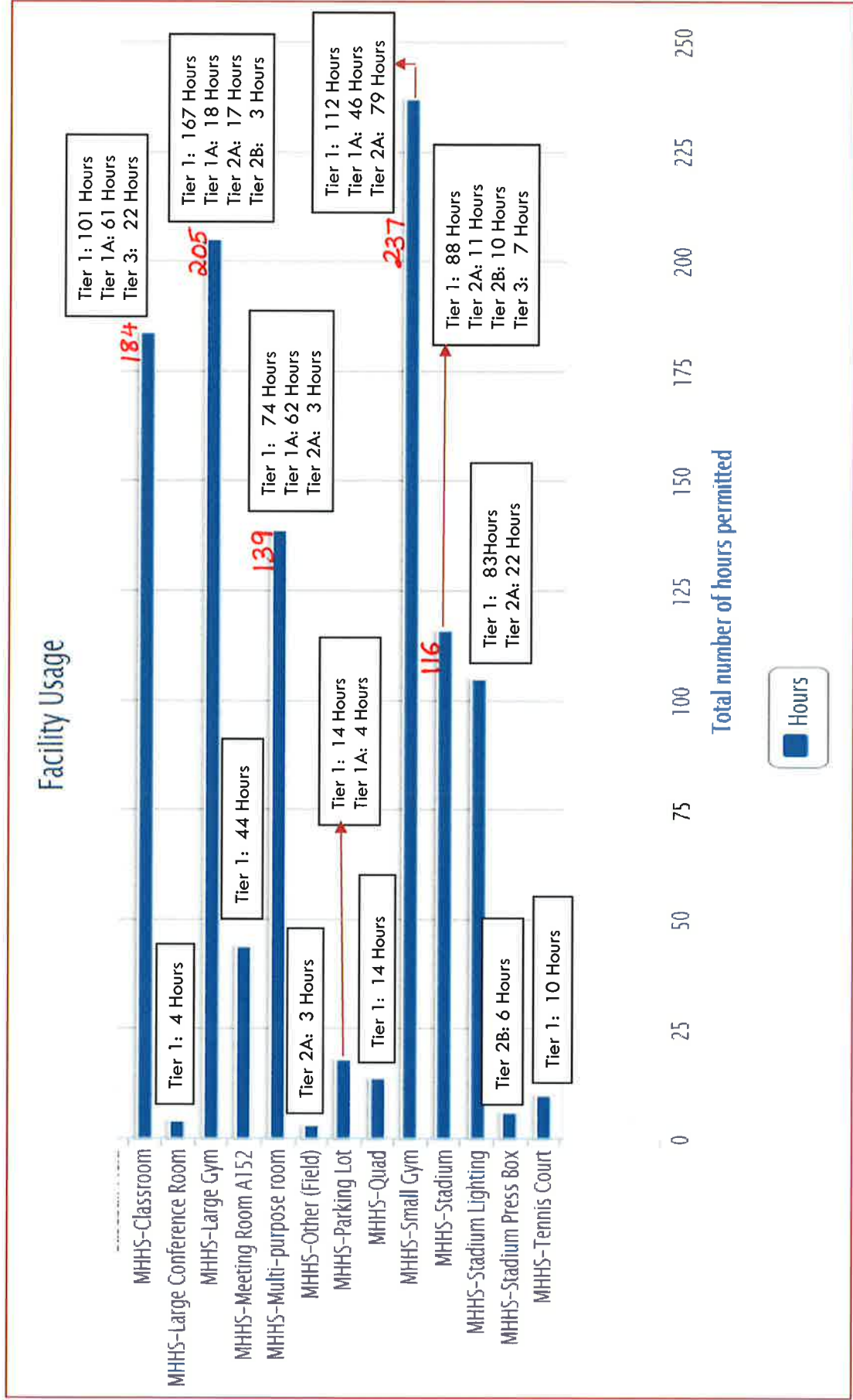
Wicklund Elementary

Facility Usage Report from 02/16/2017 to 03/17/2017



Mountain House High School

Facility Usage Report from 02/16/2017 to 03/17/2017



Draft Fees for the Tennis Court at Mountain House High School

School District	Tier 1	Tier 2A	Tier 2B	Tier 3
		Youth Groups/ Governmental Agencies	Other Non-Profit Churches	Fair Rental Value
Tracy Unified	No Charge	\$5.50	\$5.50	\$66.00
Manteca Unified	No Charge	\$11.25 (minimum 2 hours)	\$15.00 (minimum 2 hours)	\$65.00 (minimum 2 hours)
Pleasanton Unified	No Charge		\$8.26 (minimum 2 hours)	\$16.51 (minimum 2 hours)

Source: Facility Use Rental Policy of Tracy Unified School District AR1330.1 07/16

Source: Facility Use Rental Policy of Manteca Unified School District as per Ed code 38134(e)

Source: Facility Use Rental Policy of Pleasanton Unified School District as per 11.4 Attachment A of Policy.

For Lammerville Unified

Facility Use	Tier 1	Tier 2A	Tier 2B	Tier 3
	LUSD Organization	Youth Groups/ Governmental Agencies	Other Non-Profit Churches	Fair Rental Value
Tennis Court	No Charge			

Maximum Occupancy Chart

Site	Multipurpose Room/ Cafeteria*	Multipurpose Room/ Cafeteria*	Multipurpose Room/ Cafeteria*	Multipurpose Room/ Dining**	Multipurpose Room/ Dining**	Multipurpose Room/ Dining**	Gym*	Small Gym*	Stadium
	Handbook	Plaque	Proposed	Handbook	Plaque	Proposed		Handbook	
Altamont	240	977	450	336/420	-	200	N/A	N/A	N/A
Bethany	125	832	400	240/300	359	150	N/A	N/A	N/A
Lammersville	85	534	250	200	249	120	N/A	N/A	N/A
Questa	131	895	400	224/280	358	150	N/A	N/A	N/A
Wicklund	200	813	400	192/240	349	150	N/A	N/A	N/A
Mountain House High	327	699	300	See note			2,034	967	2500
	699						3,024	1,188	

*Sitting on individual chairs

**Dining is seating on multi-purpose/cafeteria lunch tables. First number is with 4 seated per side, second number is with 5 seated per side at elementary school sites.

Note: Mountain House High School has the following dining seating available inside the Multi-Purpose Room:

Seating capacity is 327

Or

Standing is 699

Gyms have the following bleacher seating capacities:

MHHS Main (large)Gym: 3,024 with bleachers open and fully loaded and occupants standing on remaining gym floor.
2,034 when bleachers closed.

MHHS Sub (small) Gym: 1,188

967 with bleachers closed

Altamont Elementary School: 180

Bethany Elementary School: 216

Lammersville Elementary School: 0

Questa Elementary School: 166

Wicklund Elementary School: 146